

## Coronavirus Update:

Following the Coronavirus update from the Prime Minister, we thought we would let you know how we are responding here at Chartergates.

As you will no doubt appreciate, we take the health and wellbeing of our team seriously and consider it our number one priority. With this in mind, heeding the current expert advice, we will be transitioning to homeworking for the time being.

Rest assured that we are in the enviable position of being able to work from home and continue to provide the services that our clients expect with minimal, if not no interruption. We have, and have had for some time, the technology and ability to work remotely. As many of you will be aware, some members of our team already work remotely, more often than not. There may be some minor disruption, with regards to our internal phone system and if you encounter any disruption please get in touch with your usual contact via email or their mobile.

For the moment, the tribunals and HMRC are still open and if we are engaged to represent you in a hearing or at a review then we will attend. We will be monitoring the tribunals and HMRC for any updates and pass these on to relevant clients ASAP.

In terms of client meetings, we are following the Government advice and avoiding non-essential social contact. With this in mind, we are looking to avoid non-essential meetings by scheduling conference calls and video conferencing (where possible). Should you believe that a face-to-face meeting is essential then please contact your usual consultant and we will determine the necessity on a case by case basis.

As we are sure you will understand, this is uncharted territory for the country and there will be a period of adjustment for everyone. Despite this, as stated we are able and ready to work from home and continue to provide services to our clients.

If you have any questions or queries, please do not hesitate to contact us.